

**Category: Engineer**

**Post: Engineer (Sales & Marketing-Steel Building)**

**COSMIC STEEL BUILDINGS LTD.**

**Vacancy**

03

**Job Description / Responsibility**

**Job Responsibilities**

- Searching new clients and visiting potential clients.
- Developing new client networks and maintaining relationships with existing clients.
- Co-coordinating with clients, solving client problems & offering after-sales support services
- Preparing own quotation & negotiating contract terms and conditions.
- The post is target oriented and able to fulfil assigned target.
- The candidate should be self-motivated and always optimistic.
- Ideal candidate should have sufficient engineering knowledge and clear concept on pre-engineered steel building system.
- Capable enough to co-ordinate between design department & client requirements.
- Build a strong relationship with the customer.
- Manage existing & new potential customers by personal sales visits, using face to face contact to provide a personal service.
- Coordinate between project site & office to make a happy client.
- Project planning, Organizing, Supervising, Scheduling & Coordinating.
- Any other responsibility and maintenance of register as assigned by the management.

**Job Nature**

Full-time

**Educational Requirements**

B.Sc in Civil Engineering from any reputed University (in addition an MBA degree will be preferable).

**Experience Requirements**

- At least 1 year in related field
- Fresher but enthusiastic are also encouraged to apply.

**Additional Job Requirements**

- Sufficient knowledge of MS office and Auto CADD
- Self-motivated and able to work under pressure.
- Willing to work as a team member.
- Must have mentality to sign an agreement for 2 years.

**Job Location**

Dhaka

**Salary Range**

Negotiable

**Other Benefits**

- Two festival bonuses.
- Sales incentives
- Excellent working environment.
- Mobile bill, T/A, weekly holiday & other facilities as per company policy.

**Apply procedures:**

Applicants are invited to send a letter of application with detailed curriculum vitae, including referees with contact information. A PP size photograph is must.

Apply online or

Send your CV to **E-mail: cosmicsteelhr@gmail.com**

**Application Deadline: December 31, 2021**

**COMPANY INFORMATION:**

**COSMIC STEEL BUILDINGS LTD.**

**Address: 134/7/D, Darussalam, Furfura Sharif Road,**

**Mirpur, Dhaka-1216**

**Business: Pre-Engineered Steel Building, Export, LPG**

**E-mail: cosmicsteelhr@gmail.com**